



Registered Charity no. 1122647

REGISTRATION FORMS

Enclosed within this pack are the registration forms required for the coming season. You will find the following forms:

Standon & Puckeridge Hares F.C. Membership and Contact Form

This form is to register the player to Standon & Puckeridge Hares Football Club and ensures that the player is then covered by the Club insurance as well as confirming the Club has all the relevant details including any medical conditions. Please ensure that all contact details are included. If details change throughout the year, please remember to notify the Club Secretary as well as the squad manager(s). Please ensure the membership form is not only completed but signed in the relevant places. It is a requirement that the details of all players and anyone who trains regularly at the Club are held on a Club register that must be made available to the F.A. if they request it. This information will NOT be available to any other individual or organisation.

Registration Fees Form

Under the payment section please add the amount of initial payment you are enclosing and any subsequent post-dated cheques.

League Registration

This year there are two leagues S&P Hares FC are registered to:

- Royston Crow Youth Football League (RCYFL)
- Mid Herts Rural Minors League (MHRML)

Royston Crow League

The RCYFL use the Whole Game System (WGS) for player registration which is done electronically. All players should send a photo by email or text to the Manager or directly to the Club Secretary, **new players** must also include proof of identity (passport or birth certificate). WGS also requires the date of birth of the Parent/Guardian so they can verify the person associated with the young player and maintain security of the data.

The league requires players to be registered by 31st July at the latest. If a team has insufficient players at this date, they may not be permitted to enter the league.

Mid Herts League

MHRML are now using the Whole Game System (WGS) for player registrations. See Royston Crow League above. In addition, the MHRML registration process requires independent verification of ID (passport or birth certificate). In addition to all new players, teams entering the MHRML system must require this information to register regardless of whether they were registered on WGS previously.

Like the Club the leagues are staffed by volunteers and they give their time to ensure everyone is available to play by the start of the season providing the registration forms are submitted by the deadlines.

Please read through all the documents thoroughly and complete and return pages 3 and 4 and subscriptions to your squad Registrations Secretary who will check them before passing them on to the Club Secretary.



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CLUB DIRECTORY

DESCRIPTION/ TOPIC	CONTACT	OFFICER	PHONE	EMAIL
Chartermark/Club continuity	Chris Tye	Chair	07540 728 173	chris.tye1810@yahoo.com
ALL Registration details	Andrew Price	Club Secretary	07503 978 705	andrew.99.price@gmail.com
ALL Club finances	Paul Greenaway	Treasurer	07957 207 446	greeners80@icloud.com
	Simon Dobson	Vice Chair	07779 039 561	simonb_dobson@hotmail.com
	Martin Cole	School Liaison Officer	07956 071 031	cole0211@googlemail.com
Disciplinary & Grievances, Anti Bullying & Equality Policy	see web site www.haresyouth.com			
Website/Publications	Simon Dobson		07779 039 561	simonb_dobson@hotmail.com
Child Welfare	Kat Dobson	Child Welfare Officer	07939 111 978	kat_francis2003@yahoo.co.uk
Soccer Schools	Andrew Price / Paul Greenaway		07503 978 705	andrew.99.price@gmail.com
TEAM CONTACTS	CONTAC	LEAGUE	PHONE	EMAIL
Academy	Matt Campany			matt@playerpathway.co.uk
Under 7	TBC			
Under 8	Stephen Newby	RCYFL	07702 867906	senewby27@icloud.com
Under 10	Andrew Price	RCYFL	07503 978 705	andrew.99.price@gmail.com
Under 12	Chris Tye	RCYFL & MHRML	07540 728 173	chris.tye1810@yahoo.com
Under 16	Rob Newby	RCYFL	07930 164 208	robnewby19@gmail.com

Please refer to the Club web site at www.haresyouth.com for latest amendments and additions.



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REGISTRATION FEES

Please find enclosed membership fees as follows:

	Total fees	Minimum amount payable on Registration	Cheque dated 31 st October	Cheque dated 31 st January
Under 7	£80.00	£50.00	£15.00	£15.00
Under 8, 9, 10	£95.00	£50.00	£25.00	£20.00
Under 11, 12, 13, 14	£115.00	£65.00	£25.00	£25.00
Under 15, 16, 17, 18	£120.00	£70.00	£25.00	£25.00

Reduced fees may be available to those receiving State Benefits. Contact the Hon. Treasurer, to discuss this in strict confidence.

DISCOUNTS

Discount for second child please deduct £15.00 from the total

Discount for third child please deduct £20.00 from the total

Players registering for training only receive a 50% discount after all other discounts are considered

Players Name	2022/23 Age group	Total Amount	Initial Payment (Minimum as detailed above)	Cheque or transfer dated 31 st October	Cheque or transfer dated 31 st January
		£	£	£	£
		(-£15)			
		£	£	£	£
	Total	£	£	£	£

Initial or full payment of fees can be made directly into the Club Bank account and must include player's name and squad as a reference, e.g. H Kane U10:

Barclays Bank Plc, Cheshunt Branch
Account name : Standon & Puckeridge Hares FC
Sort code: 20 20 37
Account number: 90729558

Please tick box if paying directly into the Bank

Subsequent payments become due on 31st October 2022 and 31st January 2023

Payment by cheque and post-dated cheques dated 31/10/22 and 31/01/23 must accompany Registration documents or posted to the Treasurer.

Cheques should be payable to: Standon & Puckeridge Hares FC - Please write the player(s) name on the reverse of the cheque

Refunds of fees may be available if a player leaves during the season and providing all kit is returned.

Gift Aid: As long as you are a UK taxpayer, Gift Aid enables you to boost the value of your donations by currently as much as 25p for every £1 you give us. For example, if you give £10 to S&P Hares F.C., we will be able to claim an extra £2.50 from HM Revenue & Customs. If permission is granted, for each player registration, Hares will claim a £50 donation from money paid per child to qualify for Gift Aid.

Please tick box to allow club to reclaim 25p of each £1 via Gift Aid:

Please tick box to register all future donations for Gift Aid:



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S&P HARES FC MEMBERSHIP & CONTACT FORM 2022-23

Player Details	
Player Name	
Age as of 1st September 2022	
Date of Birth	
Parent / Guardian Details:	
Name:	
FA FAN Number (if known):	
Home Address:	
Date of Birth for WGS	
Contact Phone:	Phone:
E-Mail:	E-Mail:
Player Medical Notes:	
Any known illnesses, medical conditions or allergies:	
Photography	
Following guidelines from the F.A. permission cannot be denied for taking photographs in public places (i.e. parks etc), however if there is a legal reason why photographs should not be taken of your child you can request this of the photographer and the Club made aware of this.	
GDPR	
By becoming a member of S&P Hares FC you agree to the Club using your data for the purposes set out in the Privacy notice available on the Club web site www.haresyouth.com or from the Club Hon. Secretary.	
Code of Conduct and Basic First Aid Acknowledgement Form	
I have read and accept the Club rules and policies as defined in the 2022/2023 season registration pack and will ensure that anyone else attending matches and training is made aware of them and will accept them. I have read and explained them to the following players in my care. I also give permission for basic first aid to be administered on those players listed below. .	
1:	_____
2:	_____
3:	_____
Signed by Parent / Guardian	Date



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CODES OF CONDUCT

Players	Coaches and Managers	Parents and Supports
<ol style="list-style-type: none"> 1. Respect for your coaches must be given at all times. 2. There must be no bullying of any kind towards any of your club mates 3. No abuse or racial remarks shall be made towards any other player, official or supporter of HYFC or any visiting club. 4. You must always stay within the grounds of the training session or matches at all times whilst under the charge of the club. 5. Shin-pads must be worn to both training and games. 6. A non-fizzy drink should always be brought with you to training. 7. Always shake your opponent's hand after a game. 8. Do not answer the referee back. 9. Please adhere to the times specified for training and games. 10. You must take responsibility for your own clothes at training. 11. Always encourage your team and club mates. Never be negative. 12. None of the official HYFC kit must be worn for training or outside use matches only please, except for Rain Jackets/Drill tops. 13. All subs (where applicable) are due on the day of training. 14. Your coach must be notified 48 hours in advance (where possible) if you are unable to play a pre-arranged game. 15. No jewellery can be worn at training or for games 16. Any kit retained by a player MUST be returned if they leave the club. 17. Any player being found guilty of an unlawful act will be banned from the Club. 18. A player or parent/guardian of that player MUST inform their team's manager of any injuries ASAP. 19. Player's shirts are to be tucked in whilst playing a match. 20. Suitable and safe footwear must be worn for all training and matches. 21. Always inform your Manager or Coach of tiredness or injury. 22. Camera phones must not be used in or around the Changing rooms. 23. Players are liable for any fines incurred if they are booked or sent off 24. Abide to the FA Respect codes of conduct. 25. No adverse comments regarding any players, Club officials or Match officials to appear on any Social Networking sites. 	<ol style="list-style-type: none"> 1. Always respect your players. 2. Always arrive on time. 3. Always have the correct equipment available. 4. A first aid kit must be made available for both games and training. 5. Be available wherever possible to attend the appropriate training courses. 6. Show no favouritism towards players. 7. Display good sportsmanship at all times. 8. No smoking or drinking alcohol whilst in charge of the players. 9. Be responsible for the behaviour of players, parents and supporters during training sessions and matches. 10. Ensure that suitable and safe footwear is worn by your players at all training sessions and matches. 11. No swearing in and around the training area and when representing the club. 12. Must be aware of any players in his/her group whose parent/guardian has not given permission for their child to be videoed or photographed. 13. Must seek agreement from opposing team managers if a parent/guardian/supporter wishes to video the game. 14. There must be no arguing with or abusing of any match official. Any disputes should be reported to the match delegate and if necessary, a report should be submitted to the league or governing body after the game has finished. 15. Camera phones must not be used in or around the changing rooms. 16. Abide to the FA Respect codes of conduct. 17. No adverse comments regarding any players, Club officials or Match officials to appear on any Social Networking sites. 18. The F.A. have recommended that players belonging to the Club who are under 18 should not be accepted as friends on Social networking sites unless they are family or close friends. 	<ol style="list-style-type: none"> 1. There must be no negative words said to the players or coaches encouragement only please. 2. If you have a problem with your child not playing or are unhappy about anything to do with the club, then this must be discussed outside of training and game times, either with the team manager or club chairman. 3. There must be no arguing with or abusing of the referee. 4. Any fines incurred by players during the season will be reviewed by the club committee. This review will take into account the severity of the incident in question and will decide responsibility for payment. 5. Your manager or coach must be notified 48 hours in advance (where possible) if you are unable to play a pre-arranged game. 6. Ensure your child arrives and is collected at the correct time. 7. Inform your manager if there has been a change in your child's medical condition, or if they are carrying any injuries. 8. No swearing at any player, official or other supporters. 9. No abusive or racial remarks are to be made towards any player, official or supporter. 10. No drinking alcohol during training sessions and matches. 11. Ensure that suitable and safe footwear and clothing are worn by your child for all training and matches. 12. Without approval from the team manager to do so, parents/guardians/supporters should refrain from giving children instruction on what they should be doing during matches and training as the children are trying to carry out the instructions of the manager and/or coach of the team. Additional instruction merely confuses the children. 13. Any person wishing to video or photograph any match or training session must first gain the permission of the manager (the team manager will be aware of any players in his group whose parent/guardian has not given permission for such) prior to commencement of video or photography. The team manager must in turn ask the permission of the opposing team's manager if a game is being played. 14. Always involve the Manager or coach by talking about arrangements and decisions relating to further football development. 15. Camera phones must not be used in or around the Changing rooms. 16. Abide to the FA Respect codes of conduct. 17. No adverse comments regarding any players, Club officials or Match officials to appear on any Social Networking sites. 18. No smoking is permitted on school grounds.